



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Bar. Sheshrao Wankhede Mahavidyalaya, Mohpa
• Name of the Head of the institution	Dr. M. V. Kolhe
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07118237176
• Mobile no	9923086250
• Registered e-mail	arjiqacbswmm@gmail.com
• Alternate e-mail	bswmm91@gmail.com
• Address	At. Post Mohpa, Tehsil Kalmeshwar, District Nagpur, Pin 441502
• City/Town	Mohpa
• State/UT	Maharashtra
• Pin Code	Maharashtra
2.Institutional status	
• Affiliated /Constituent	Maharashtra
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University				
• Name of the IQAC Coordinator	Dr. Ajiat Ravikant Jachak				
• Phone No.	07118237176				
• Alternate phone No.	07118237176				
• Mobile	9822467755				
• IQAC e-mail address	arjiqacbswmm@gmail.com				
• Alternate Email address	ddeote@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.bswmm.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.bswmm.in/wp-content/uploads/2022/01/academic-calender-2122.jpeg				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	56.00	2005	28/02/2005	27/02/2010
Cycle 2	C	1.93	1.93	11/03/2020	10/03/2025
6.Date of Establishment of IQAC			17/06/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1) Organized International e-Conference on "Postcolonial Writings: New and Emerging Concerns"		
2) Organized International e-Conference on "Technology for Enhancing Performance and Excellence in Sports"		
3) Organized International e-Conference on "Current Indian Economy: Challenges, Opportunities and Policies"		
4) Started YouTube channel "BSWM, Mohpa" of the college		
5) Organized University-level Online Lecture series for UG students in the subjects Compulsory English and Economics		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Designing Academic calendar	The Academic Calendar for the session 2021-22 was successfully executed.
Focus on Institutional social and outreach activities	NSS Unit and other committees organized many activities during the session
Organization of e-Conferences for faculty enrichment	Various e-Conferences were organized under IQAC

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	28/03/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021 - 22	20/12/2022

15.Multidisciplinary / interdisciplinary

Nil

16.Academic bank of credits (ABC):

As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to be implemented by the university to facilitate academic mobility of students. Our institute is also adopting the policy guidelines for the appropriate credit transfer. The Institute has been following the pattern of CBCS adopted by the university. The university has informed the institute about the necessary action for implementation of ABC. The faculties of our institute instructed the stakeholders regarding the same. The University is likely to conduct the workshop/seminar for implementation of ABC. The institute appointed a faculty member as Nodal officer for the execution of guidelines given by the university.

17.Skill development:	
Nil	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
The institute is actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature and culture. We adopted three-language system for running the programmes of UG and PG. We use English as an international language, Hindi as the national language and Marathi as a state/regional language in our curriculum. Subjects in the faculty of Humanities are taught in bilingual mode i.e Marathi and English. To preserve and spread Indian culture and tradition, we organized various competitions such as Rangoli, Dance, Singing, etc. and various programs such as Marathi Bhasha Savardhan Pandharwada. We inculcate Indian culture and values through various activities round the year.	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
The college works on different fronts to achieve the various parameters of Outcome Based Education. In addition to the committed teaching to develop deep knowledge of respective disciplines, several activities were conducted to develop critical thinking and problem-solving abilities among the students. Unit Tests, Semester-end examinations, tutorials and assignments helped in identifying the Course Outcomes of the students. The employer and the alumnae feedback (Formal & Informal) also helped in measuring the Course Outcomes. The progression of the students to higher learning programmes helped the institution to measure the Programmes Education objectives. The code of conduct for students and staff inculcates professional and work-place ethics.	
20.Distance education/online education:	
Since it was pandemic time, most of the classes were conducted online. The teachers conducted their classes using different online platform such as UpGrad, Google Meet/Classroom, Zoom etc. Many of the teachers recorded their lectures and uploaded them on the YouTube and shared them with the students who could watch according to their convenience and connectivity.	
Extended Profile	
1.Programme	
1.1	03

Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	287
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	281
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	96
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	11
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	11
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	06
4.2 Total expenditure excluding salary during the year (INR in lakhs)	18 .07 lakhs
4.3 Total number of computers on campus for academic purposes	22

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is designed by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur to which this institution is affiliated. Naturally we follow the syllabi prescribed by it in all the subjects. Ensuring effective curriculum delivery through a well planned and documented process is the primary concern of the institution for which the following initiatives are taken:- 1. A staff meeting is convened by the Principal in the beginning of every academic year to devise strategies for effective implementation of the curriculum. An academic calendar of the college is prepared in accordance with the one given by the university. Workload is distributed among teachers as per the existing norms and time table for the year is prepared. 2. The Principal ensures that the teachers prepare annual teaching plan, maintain a daily diary and strictly adhere to the academic calendar prepared by the Institution and curriculum is completed well within time. 3. Audiovisual aids are frequently used in the classroom and library for making the teaching learning activity interesting and student friendly. 4. Periodic tests are conducted, assignments are given and viva-voce are taken to assess student's progress. Quality reading material is provided to students besides books recommended by the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepared the academic calendar in the beginning of the academic session, got it approved by the IQAC and displayed it on the college notice board for information of the students. The tentative dates of unit tests, curricular as well as cocurricular activities, inter class sports tournaments, university examinations, holidays and vacations, etc. are mentioned therein. However, some activities had to be dropped from it this year because of the irregular attendance of the students. The subject wise teaching plan was designed and followed both in online and offline mode. The courses were completed to the satisfaction of the students in due time. The students were given enough time for preparing themselves for the university examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.bswmm.in/wp-content/uploads/2022/01/academic-calender-2122.jpeg

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution regularly organizes birth and death anniversaries of eminent national personalities to imbibe human values in the students. Programmes on social issues such as human rights, civic responsibilities, cleanliness, climatic changes, nutrition, etc. are also organized. Educational tours are organized and surveys are conducted as part of the curriculum. Blood donation camp, road safety camp, de-addiction camp, etc. are organized. AIDS awareness Day, World No Tobacco Day, Samvidhan Day, etc. are celebrated every year.

Taking the present social condition and the increasing atrocities on female citizens into account, students are given basic training of karate for self-defence. Tree plantation is a regular feature of the institute. Maintaining garden of medicinal plants is one of our best practices.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

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File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.bswmm.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may

C. Feedback collected and

be classified as follows		analyzed
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	https://www.bswmm.in/feedback/	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
287		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
92		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Students are admitted through interview process and teachers get a general idea of the students there itself.The heterogeneous background of the students poses a real challenge to teachers which they accept readily.		

Teachers give special attention to assess the learning levels of the students in the initial period in every academic year and devise strategies to address the issue of students' diversity. Once the slow learners, average learners and advanced learners are identified, they are given assignments and advice as per their level. Extra classes are taken for slow learners. Tutorials are conducted in small batches in subjects like English. Advanced learners are also taken help of to encourage the slow and average learners.

Above average and advanced learners are encouraged to come forward and express themselves in different situations inside the classroom as well as outside it. They are given ample opportunities to participate in co-curricular and extracurricular activities at different levels. They are provided with all possible facilities like books, magazines, computers and internet, expertise from outside faculties.

However, irregular attendance of the students because of the fear of pandemic continued to disturb the otherwise smooth teaching-learning process.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
na	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Students are the main stakeholders in the entire education system and hence it is highly imperative that the methods of imparting

knowledge are student centric. The students find the traditional lecture method mundane, monotonous and teacher centric. In our college the teachers are more of facilitators than instructors.

Experimental Learning: It is an age old truth that the things/skills you learn through experiments serve you through your lifetime. We divide our classes into small groups and assign some tasks to the students. Group discussions, topic presentations, etc. help the students understand the subject in a better way and also acquire stage daring.

Participative learning: Students are encouraged to participate in debates, discussions, seminars in the classroom during classes. Objective questions or multiple choice questions are sometimes given to students as a test and they are made to evaluate answer sheets of each other.

Problem solving Method: The students are encouraged to ask questions in order to satisfy their inquisitive appetite. They talk to their peers and try to find out the solution themselves whenever they come across a problem. They approach the teachers only when they are not satisfied with the solution reached at.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are encouraged to use more and more audio-visual aids to make their subjects interesting and easy for assimilation to students. We have already installed three roof mount projectors besides having one OHP which is moved from one classroom to another where roof mount projectors are not available. Thus all our classrooms are ICT enabled classrooms. We also have a 42 inch LCD TV set which is used by departments of Marathi and History for showing plays and historical films respectively to the students. They are also encouraged to come forward and recite English poetry, to express themselves in English. Students are made to play language games like Lexicon and Word Building to increase their vocabulary. The students are given certain topics for home assignments by the teachers. Geographical equipments are used to make the subject

easier and interesting to students. Various workshops and seminars are also organized to keep them updated about the current scenario. Surveys, field trips, study tours, etc. are conducted to offer them opportunities to abreast themselves with the latest developments. Students are asked to view educational programmes on You Tube.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

205

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college persists with the traditional evaluation methods of conducting oral tests during the class, unit tests and prelims at the end of the academic year before the university examinations besides giving the students home assignments as part of Continuous Internal Evaluation. Their performance is recorded at every stage and corrective measures are suggested. The students are divided into groups and are made to discuss certain problems. They are also encouraged to ask questions inside as well as outside the class so that their difficulties are sorted out and they are benefitted in the final examinations. Special care is taken when it comes to objective type questions. Question papers of university examinations conducted in the past are preserved in the college library and every teacher makes use of them for guiding the students. Questions banks

are prepared on the basis of these question papers which the students find quite handy. Out of the 100 marks per course the institute level assessment marks are awarded out of 20 and the theory papers carry 80 marks in all the courses available in the college except BA-Geography where 30 marks are reserved for practical examination and theory paper carries 50 marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NA

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The subject teachers distribute evaluated answer books and assignments to students and the grievances, if any, are addressed by the faculty concerned within a period of 3-4 days. The internal marks are then displayed on the notice board. If any student still has a problem, he/she consults the Principal. As far as university examinations are concerned, there is a well defined mechanism in place for sorting out students' grievances. Generally it takes 7 days' time for correction of name of the student on the examination hall ticket. The students who are not satisfied with the marks obtained in the university examinations are entitled to apply for revaluation within a stipulated period after paying the fee decided by the university. The college collects the amount from such students and deposits it with the university. The university then appoints two examiners afresh to evaluate the answer sheets in question and declares the results within a fortnight or so. There is a Disciplinary Action Committee in the university to deal with malpractices found at the examination centres and its decisions are final and binding upon the miscreants. The entire process carried out there is transparent and every case is settled within a short time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes (POs) and Programme specific outcomes (PSOs) of the programmes offered by the institution are stated clearly and displayed on the college website which is updated regularly. Teachers as well as students are informed about these at the beginning of the academic year/session. The college prospectus also gives information about the courses offered. The prospectus is also on our website. The course outcomes are written by the concerned faculty members and are maintained in their respective course files. They discuss their COs in class during the introductory lecture. We are planning to upload reports of all the programmes/events conducted by the departments/IQAC/college on the website along with pictures of the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.bswmm.in/programme-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of various outcomes like COs, POs and PSOs is carried out in four stages namely, Planning, Implementation, Evaluation and Action Taken.

Planning:- Various outcomes are defined and a correlation is established between outcomes and tools used. A mapping matrix is prepared in this regard for every CO, PO and PSO in the program including the elective subjects.

Implementation:- An individual faculty member uses different direct tools like Class Tests, University Exam, Assignments, Seminar, etc. for the evaluation of Course outcomes (COs). The Principal evaluates POs and PSOs by using evaluation of COs and Indirect Tools like Surveys/ feedback from Alumni, Parents, Teachers and Students.

Evaluation:- Attainment of all outcomes are calculated and compared with the expected level of attainment decided by the subject teacher for COs and the Principal for POs and PSOs.

Action Taken:- The subject teachers are appreciated in staff meetings for the efforts taken if the attainment matches the expectations. They are suggested the necessary corrective measures

if the case is otherwise.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.bswmm.in/programme-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

87

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.bswmm.in/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NA

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a Research Promotion Committee working under the IQAC which encourages teachers to go for research publications

regularly. Workshops/Conferences/Seminars are organized every year for the students. Research supervisors from among the teaching faculties (6) devoted quality time to the research scholars working under them and produced seven doctorates in the last five years. Four teachers pursued and completed their doctoral research (PhDs) during the last five years and the only one who does not have research degree right now has submitted her synopsis for approval. In all, the teaching members of the college have a textbook, 3 reference books, a couple of chapters in edited volumes, 12 papers in national/international conference proceedings and 44 research papers in UGC listed journals to their credit. We are in the process of establishing an Incubation Centre in the already existing computer lab housed in the college library. The 12 computers being exclusively used by the students will be made source of information for competitive examinations and other personality development programmes. E-books on various subjects will be made available. It is also being planned to facilitate networking with professional resources which include mentors, experts, consultants and advisors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts series of extension activities every year under

the purview of social responsibility. The institute through its NSS Unit, has made remarkable efforts to sensitize its students and teachers about their social obligations. Major activities undertaken are like tree plantation, cleanliness drives, health and hygiene awareness programs in nearby villages, career guidance and awareness about higher education etc. After conducting these activities, students realized that it was their responsibility also to keep the town, the river and surrounding environment clean, and see to it that every citizen gets fresh and unpolluted air to breathe. In health and hygiene awareness programs conducted in nearby villages, villagers were explained the significance of cleanliness and hygienic conditions and what role they play in leading a healthy life during the event. At the same time the NSS Unit of the college work hard during the pandemic Covid -19 for spreading the awareness to wear the Mask, Wash the hands regularly, and Maintain the social distance to avoid getting infected, The people made aware about the government policies regarding the health precaution to be taken during the pandemic by organising the online lectures and seminars too.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution standing in a sprawling 4.25 acre campus, has adequate physical facilities for teaching-learning such as spacious, ventilated and well illuminated Principal's chamber, computerized office, staff room and classrooms with blackboards/green boards, well developed library automated with software with a good collection of books besides subscription to standard journals and newspapers in Marathi, Hindi and English. It also has provision for reading room, reference and digital section for accessing e-books, ejournals and online open source books. We have a well equipped Geography laboratory with an OHP installed in it in addition to necessary equipments. There are three classrooms out of six having a capacity of 120 each with roof mount LCD projectors and screens. Beside these three we have three more classrooms on the

first floor wherein optional subjects are taken care of. We do have a 42-inch LCD TV set which teachers use for showing educational, historical and patriotic films, plays, programmes, etc. Computers with internet facilities and centralized LAN connection are available. We have set up our computer lab with 12 computers exclusively for students' use inside the library to ensure our librarian's close vigil on the ICT facilities being properly used by the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

S. No.

Facility (Outdoor/Indoor)

Outdoor Games

1

Kho-Kho

2

Kabaddi

3

Volleyball

4

Basketball

Indoor Games

5

Chess

6

Carom

Atheletics

7

Running Track

8

Shot-put Sector

9

Discus throw

10

Long jump

11

Yoga Centre

12

Gymnasium

Cultural Activities

13

Tabla

14

Harmonium

15

Podium with Microphone

The students interested in sports and games participate in team events in all the above-mentioned outdoor games and athletics. Yoga

sessions are conducted in the college courtyard regularly. Weight of the players and athletes is regularly monitored by Dr. Alka Thodge, Director of Physical Education and Sports.

Students who are interested in cultural activities are given ample opportunities to showcase their talent on the platform made available to them on the occasion of Bar. Sheshrao Wankhede Smriti Din. Outstanding sportspersons and winners of cultural competitions are felicitated and awarded on 29th and 30th January every year on the occasion of Bar. Sheshrao Wankhede Smriti Din at the biggest event organized on college campus. There is Feliciation Recommendation Committee who analise the talent of students in various events and competitions and recommend the the names of students for feliciation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.28242

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well developed library equipped with Integrated Library Management System LIBMAN.Cloud version with a good collection of books both for courses run in the college and for competitive examinations besides subscription to standard journals and newspapers in Marathi, Hindi and English. The college also has membership of N-List programme of INFLIBNET centre to provide limitless e-resources to our students.

Easy circulation: A special issue register is maintained by the attendant under the guidance of the librarian. Books are issued on 'First come, first served' basis.

Issue return period: The students are given a 10-day issue retaining period normally which can be extended for another 10 days by renewing it.

Reading section facility: There are separate reading sections for students and staff in the library besides a newspaper reading section which is common to both.

Computer lab: The library also houses a computer lab wherein 12 computers are kept for students' use exclusively.

OPAC: Online Public Access Catalogue (OPAC) allows users to browse a book by author, title, publisher or any keyword.

Book bank facility: Book bank facility is one of the best practices of the institution. This is primarily used by students preparing for competitive examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NA

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.23

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

CCMS software is used by the office for speedy and effective administration. There are 18 desktop computers and 4 laptops in the institution. Three are used for administrative support in the office. Twelve computers are made available exclusively to students in the computer lab. All these computers are attached through LAN. The college has Broadband connection since 2005 with a subscription of 45 GB per month. We have six Laser and two Ink-jet colour printers attached to computers. Out of these eight printers three have inbuilt scanning and reprography facilities also. One scanner cum photocopy machine is used in the administrative office. One more high speed photocopy machine is there in the office. The library is fully automated. It has got a SARAL software installed and is equipped with internet, OPAC, Wi-Fi facilities. It also has a smartboard installed in it and 42 inch LCD TV set. A set of four CCTV cameras keeps surveillance of the entire building and campus. A biometric machine is also there to maintain attendance record of the staff members. All these equipments are provided power backup by UPS and a 45 KVA diesel generator. All ICT facilities are updated regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution		D. 10 - 5MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The enrolled students have easy and free access to the entire physical, academic and support facilities available in the college.

Laboratories: The institution has a well equipped Geography laboratory. Tenders and quotations are invited before purchase of new equipments every time.The HOD maintains the stock.Mending of damaged articles, if any, is done with the permission of the Principal. The computer laboratory is maintained by the librarian.

Library:Every year a notice is circulated among the teachers and a list of books to be purchased is sought from them.Requirement of books and available budget is taken into consideration before purchase. Book binding and Pest control are done regularly.

Sports complex: The Director of Physical Education and Sports has been given an independent cabin wherein a 16-station gymnasium is installed to ensure proper supervision. Playgrounds for various events are maintained with the help of a peon. Due procedure is followed at the time of purchase/repairs.

Other facilities: Local expertise is preferred for maintenance of building and other physical infrastructure such as UV water purifier, electrical and plumbing works, Sanitary Napkin Vending Machine, book-binding. Assistance of experts from Nagpur is sought for maintenance of IT infrastructure and gymnasium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

286

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	NA
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

43

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

38

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
--	---------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council is formed as per the directions issued by the Director Student Welfare, RTM Nagpur University. Academic merit is the primary criterion for class-wise students' nomination to it. There are other representatives also. Then a General Secretary is elected from amongst these representatives.

The Student Council consists of following members.

1.University Representative/ General Secretary

2.Cultural Representative

3.Sports Representative

4.Ladies Representative

5.Reserved Category Representative

6.Class Representatives

7.Faculty nominated by the Principal

The main objective of forming the students' council is to develop leadership qualities in students and the other objective of student council is to organize sports and cultural events every year on the occasion of Bar. Sheshrao Wankhede Smriti Din.

Students are also actively involved in various other institute level committees like IQAC, College Development Committee (CDC) Anti-ragging and Discipline Maintenance Committee, Women's Welfare

Committee, Career Guidance and Counselling Cell.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a functional Alumni Association which meets at least once every year. The institution keeps in touch with them so that the present lot of students is benefitted by the experience of their seniors working in various fields. The local Alumni always respond positively to the calls from the college and see to it that the esteem of the college is maintained in the eyes of one and all. They are well aware of the financial condition of the institute and hence they never let us down whenever appealed for any assistance. The alumni contribute to the development of the college in more ways than one. Those who complete post graduation with good percentage of marks are appointed as contributory teachers. They render their services free of charge. Similarly, players and athletes who passed out from the institute in the past take great pride in coaching the

current players without accepting a penny in remuneration. Thus, the alumni contribute significantly to the development of the institution through financial and non-financial means.

This year most of the alumni helped the college in door to door service of distribution of masks, spreading awareness about CO

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Since 1991 the institution has achieved good governance through effective leadership for fulfilling its vision and mission. The ethical practices followed at the institute are not only in tune with its vision and mission but encourage a certain value system also.

The Board of Directors of Mohpa Education Society, Mopha is the apex body in the organizational structure of the institution. It works in tandem with the Principal to regulate and maintain an amicable and scholastic environment required for the purpose of education. Then there is a College Development Committee (CDC) to look after the academic and administrative functioning of the institute. To prepare perspective plans of the institution regarding overall development adhering to the Vision and Mission of the institute as well as its academic calendar is the main function of the CDC.

There are various committees working under the IQAC which look after the routine administrative activities of the institution. These committees submit their recommendations to the IQAC, which after

deliberations in its regular meetings, decides on implementing them. Thus, every teacher of the institute participates in decision making in some way or the other.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since 1991 the institution has achieved good governance through effective leadership for fulfilling its vision and mission. The ethical practices followed at the institute are not only in tune with its vision and mission but encourage a certain value system also.

The Board of Directors of Mohpa Education Society, Mopha is the apex body in the organizational structure of the institution. It works in tandem with the Principal to regulate and maintain an amicable and scholastic environment required for the purpose of education. Then there is a College Development Committee (CDC) to look after the academic and administrative functioning of the institute. To prepare perspective plans of the institution regarding overall development adhering to the Vision and Mission of the institute as well as its academic calendar is the main function of the CDC.

There are various committees working under the IQAC which look after the routine administrative activities of the institution. These committees submit their recommendations to the IQAC, which after deliberations in its regular meetings, decides on implementing them. Thus, every teacher of the institute participates in decision making in some way or the other.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic calendar of the institute is prepared in tune with the calendar published by the university. Department-wise academic calendars are prepared on the same lines and it is seen that everybody follows it religiously. Admission committee is formed under the chairmanship of a senior teacher as soon as results of the 12th standard are declared by the State Education Board, Pune. This year due to pandemic actual class room teaching was not possible for the teachers. Every teaching faculty managed their teaching through online mode. Classwise WhatsApp groups were formed to inform the students about the action plan about the seminars, workshops and guest-lectures to be conducted for them.

Overall, the institute operates at four different levels such as Student, Teacher, Principal and Management. Various forums at the college and society level are made available to them. They are assigned various responsibilities as per their strengths/capabilities assessed by the Principal as the head of the institute. Involvement of the teaching faculty is also tested during execution of specific tasks assigned.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NA
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Board of Directors of Mohpa Education Society, Mopha is at the topmost tier in the organizational structure of the institution. It supervises the overall functioning of the institute and directs the Principal whenever necessary.

The College Development Committee (CDC) is responsible for preparing budget and financial statements, recommending creation of teaching and non-teaching posts to the Management, discussing academic and other progress of the college. There are 16 more committees including the Grievance Redressal Committee to look after the smooth functioning of the college.

Service Rules, Procedures, Recruitment & Promotional Policy:-

Our Institute is affiliated to the RTMNU, Nagpur and is governed as per the norms laid down by the UGC and the Maharashtra Universities Act, 2016. Our College is permanently affiliated to RTMNU, Nagpur at UG level whereas the university assesses our academic and administrative performance at the PG level.

Posts are advertised for recruitment and applications are invited. Interviews of eligible candidates are conducted by the duly constituted selection committees and the selection of the candidate is done purely on merit basis. Similarly, the existing norms are followed at the time of granting promotion to employees.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the institution webpage	NA
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institute implements several welfare measures for the teaching faculty as well as its non-teaching staff like

Teaching Faculty:

- Motivates and deputed teachers for pursuing higher education
- Encourages teachers to attend workshops, conferences, seminars, short term courses and faculty development programmes and funds are provided for the same
- Encourages teachers to become members of professional bodies and to participate in the activities organized by them and they are given incentives
- Encourages teachers to participate in research orientated activities and to publish research papers in reputed Journals/conferences.
- Promotes and motivates teachers to use the ICT tools in their teaching-learning process
- Grants promotion to teachers on time

Non-Teaching Staff:

- The institute organizes training programs as per the need for skill development of non- teaching staff
- They are encouraged to participate in the organization of social events organized under CommunityOut-reach Services

The other welfare provisions made for both teachers and non-teaching staff are:-

- Leaves (Casual, Earned, Medical, Vacation) as per the University and Govt. of Maharashtra norms.
- Maternity, child care leave for female staff members
- Group Insurance
- Membership of Mohpa Education Society's Employees' Credit and Thrift Fund Society Ltd., Mohpa

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the staff members is done on various parameters:-

For teaching staff:

The performance appraisal is done in 3 steps:-

1.Teachers are asked to fill up and submit their Self-appraisal Forms before the end of every academic year.

2.Individual performance is assessed by the Principal based on his observations and the documentary evidence produced.

3.Increment/promotion is granted if the performance is satisfactory.

For non teaching staff:

Performance of non-teaching staff members is observed and evaluated on the basis of their knowledge of the work at hand, behaviour, sincerity, punctuality, attitude towards students & colleagues, etc.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Budget estimates and audited statements are prepared regularly. Internal and external audits are carried out to ensure effective and efficient use of financial resources. Utmost care is taken in proper allocation and utilization of the funds.

Internal Audit:

Internal financial audit is a continuous process handled by the Head Clerk along with the Principal. The Head Clerk offers some suggestions regarding finances and stock-related records, giving opportunity to the institute to implement them.

External Audit:

Ratan Chandak & Co., Nagpur are our registered external auditors. It's a group of chartered accountants who perform the auditing of the institute's financial records as per guidelines of Govt. of India. The financial record is sent to the Account General-II, Nagpur for final external audit.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Ours is an Institute where we receive salary grant for UG programme and two PG programmes are 'self financed' ones. Moreover, we are registered with the UGC under 2(f) & 12(B). Funds received from the UGC are utilized on the stipulated heads only. Only other source of income available to us is fees collected from PG students. The major part of fees collected is utilized towards salary of Teaching Staff (PG). All other expenses are also met from collected fees only. The alumni of the college also raise funds by themselves and donate necessary goods to the institute. Besides this the teachers and non-teaching staff put up their hand at the time of exigencies. When funds of larger quantum are required our apex Governing Body - Mohpa Education Society, Mohpa is consulted. More often than not a Charitable Trust- Bar. Wankhede 56th Moreover, the institute has signed two MOUs - one with a Government Organization and another with an NGO for a term of five years. Both the organizations have agreed to organize at least two community outreach programmes every year in collaboration with the college and spend upto Rs. 5000/- each.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC continuously works on improvement of quality of teaching learning process in the college. Lectures are monitored regularly. Adherence to the Academic Calendar is ensured. Use of ICT tools is promoted to make the process more interactive, interesting and fruitful. All faculty members are encouraged to attend Refresher/Orientation programs, workshops, seminars, etc. related to research, teaching and learning process as well as publish research papers in reputed journals, UGC care listed journals and so on. The college also provides platform for the students to participate in various curricular activities like Inter-collegiate competitions. They are also guided on various career opportunities.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To work for improvement of quality of teaching learning process in the college is the primary responsibility of the IQAC. It frames an action plan every academic year and ensures its proper implementation for the overall development of the students. The adherence to the Academic Calendar is monitored carefully. Faculties are encouraged to present papers in conferences, seminars, workshops, etc. and are supported to publish their research papers in refereed journals. Most of the faculties have already published their research papers in National and International peer reviewed journals of repute.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NA
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution shows gender sensitivity in providing facilities in the following ways:- All the newly admitted students are asked to get together in Room No. 1 in the beginning of every academic year and they are informed about the programmes on gender sensitivity that are generally organized in the college. Taking the admitted number of girl students into account, a kind of elementary training in self defence is given to them. They are also briefed about the contribution of Yoga and Meditation towards achieving good health. Six feet tall wire fencing is erected around the 4.25 acre campus in order to strengthen the security of the premises. The Institute has installed CCTV cameras for surveillance round the clock. There are separate toilets for male and female students. First Aid Box is placed in the Department of Physical Education and Sports, and its Director looks after providing primary aid to the needy students. Doctors from the local Primary Health Centre (PHC) are called in case of emergency. Some additional facilities like sanitary napkin vending machine are also available. The institute provides counselling to students of the both genders as and when required through Mentor-Mentee Scheme.

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NA

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute is quite conscious about the waste management to keep the campus clean and eco friendly. The waste management in the campus is as briefed below.

Solid Waste Management:

Solid waste term refers to all discarded and thrown away solid and semi-solid waste from the institute. Solid waste is mainly divided into 1. Garbage: It includes decomposable organic waste like fruit or vegetable, residues, spoiled food, etc.

2. Rubbish: These do not decompose rapidly and are of three types

- Combustible: Paper, Cardboards, Wood items, Plastic containers, etc.**
- Miscellaneous waste: Solid waste from uncertain sources such as dead stray animals, street sweeping, sanitary pads, etc.**

The normal dry waste which includes maximum waste papers in the campus is carried out by Ghanta Gadi of Nagar Parishad. Composting process is used to handle the wet solid waste.

Liquid Waste Management: The liquid waste generated from the campus goes directly into the soak pit built by the institute.

E-waste Management:

The person who is called for maintaining and repairing computers and other electronic goods comes to the Institute for collecting e-waste generated in campus, and it is he who disposes it off.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Unity in diversity is one of the characteristics of India and it comes naturally to Indians to maintain harmonious relations in the society. Since ours is a rural institute catering to learners from Marathi medium, we do not have to cope with students coming from diverse cultural, regional or linguistic backgrounds. However, the institute is always ready to deal with it if such a situation presents itself.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Its our vision to produce morally upright human beings and to achieve it,it is imperative for us as an institute to sensitize our students and employees to the constitutional obligations such as values, rights, duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NA
Any other relevant information	NA

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has developed a habit of organizing events to mark birth/death anniversaries of great Indian personalities and to celebrate national festival with great vigour. The first event celebrated invariably every year is the Independence Day. A circular is issued for the students and staff alike urging them to remain present for the flag hoisting at 7.30 a.m. sharp. Unfortunately this year due to Pandemic the Independence Day was celebrated at collector's office with restricted number of office bearers. Programmes of birth and death anniversaries of some of the following great personalities are organized every year wherein students are encouraged to come forward and express themselves in

front of the gathering. This year it was observed amongst the office staff who were present on such days as it was restrictions due to pandemic

1.Lokmanya Tilak Death Anniversary- 1st August

2.Teacher's Day- 5th September

3.Bar. Sheshrao Wankhede Birth Anniversary- 24th September

4.Mahatma Gandhi Birth Anniversary- 2nd October

5.Dr. Babasaheb Ambedkar Death Anniversary- 6th December

6.Kranti Jyoti Savitribai Fule Birth Anniversary- 3rd January

7.Maa Jijavu Birth Anniversary- 12th January

8.Yuwa Din (Swami Vivekanand Birth Anniversary)- 12th January

9.Martyr's Day- 30th January

10.Dr. Babasaheb Ambekar Birth Anniversary- 14th April

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I:

1. Title of the Practice:Book Bank

The book bank is a concept primarily for those who cannot afford to purchase books for self study. The college librarian Dr. Dhananjay W. Deote prepares a list of books available in the library and useful for competitive examinations such as MPSC, UPSC, Recruitment

in Railways, Police department, Banks, etc. The students can retain the books issued to them for a period of two to four months for studying at home. Dr. Alka A. Thodge conducts classes (free of cost) through Career Guidance & Counselling Cell.

Best Practice II:

Title of the Practice: Garden of Medicinal Plants

The institution has its own campus where a special lay-out is designated for the garden to grow medicinal plants. The Green and Clean Campus Committee supported by the entire staff and students looks after the maintenance of the garden. To begin with the following varieties of plants were planted:- Haldi (Turmeric), Tulsi (Holy Basil), Korfad (Aloevera), Jaswand (Hibiscus) and Kadhi Patta (Curry leaves). The neem plants keep the air around the campus clean and purified. Its leaves are also useful.

File Description	Documents
Best practices in the Institutional website	NA
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has been maintaining its distinctiveness by felicitating the meritorious students from the Board Examinations of SSC and HSSC at a grand function organized on the occasion of Bar. Sheshrao Wankhede Smruti Din (Death Anniversary) which coincides with the Martyr's day celebrated on 30th January- the biggest function of the year organized on college campus. The institution takes great pride in felicitating them with handsome cash prizes along with mementoes and certificates at the hands of Hon'ble Mrs. Kunda Vijayakar, President, Mohpa Education Society and the Chief Guest. These students are accompanied by their parents and heads of the institution to the stage and they are also honoured.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Students will be provided with ample opportunities to expose themselves in cocurricular and extracurricular activities for their overall personality development 2. The players and athletes will be provided better facilities and will be encouraged to represent the college at higher levels 3. The number of reference books, textbooks and books for competitive examinations will be increased 4. The teachers will be encouraged to publish research papers in UGC Care journals and use of ICT more frequently 5. The teachers will be encouraged to write and publish books/chapters.